



# Volunteer Application Form

	Manager approval
	Executive approval
	Checked references
	CR Check returned and clear
	Training
	Date

Thank you for your interest in volunteering for New Life Furniture & Recycling! We are astounded and moved by the response of the community to our enterprising non-profit venture and appreciate your interest in volunteering with us, as our business structure is dependent on the generosity of volunteers.

Thank you for your generous offer of assistance.

Please help us to determine how to make the best use of your skills as a volunteer for our society:

### General Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell#: \_\_\_\_\_ Business #: \_\_\_\_\_

Email Address: \_\_\_\_\_

What is your preferred method of communication (please circle)      Phone      Cell      Email

### How would you like to volunteer with us? (Please give two check marks if you have prior experience)

<input checked="" type="checkbox"/>	<b>JOB LIST</b>	<input checked="" type="checkbox"/>	<b>JOB LIST</b>
	Customer service		Recycling department
	Accounting, book keeping & data entry		Shipping & receiving
	Cashier		Store upkeep/renovations/repairs
	Window and store displays		Picking ups and deliveries
	Sorting, pricing and prepping inventory		Custodial
	Merchandise refurbishing / testing		Marketing & promotions

Please check the relevant boxes

<input type="checkbox"/>	Employed	<input type="checkbox"/>	I have work/volunteer experience with: non profit
<input type="checkbox"/>	Retired	<input type="checkbox"/>	I have work/volunteer experience with: social services
<input type="checkbox"/>	Seeking work	<input type="checkbox"/>	I have work/volunteer experience with: government agency
<input type="checkbox"/>	Student	<input type="checkbox"/>	I have work/volunteer experience with: marginalized groups
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:

Please describe some of your reasons for wanting to volunteer with NLF:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anything else you would like to add?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please provide three **unrelated** character and or work references

1. Name: \_\_\_\_\_ Phone \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone \_\_\_\_\_

If you are involved with us as a volunteer and an emergency arises, whom should we contact?

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

How did you find out about NLF? \_\_\_\_\_

### VOLUNTEER AGREEMENT

\_\_\_\_\_ agrees to provide volunteer services to the Kootenai Community Centre Society dba New Life Furniture, which agrees to provide direction, support and supervision for the volunteer as long as the services are being provided to the program participants as a volunteer for the agency. The volunteer services will benefit –

#### KOOTENAI COMMUNITY CENTRE SOCIETY -- NEW LIFE FURNITURE VOLUNTEER AGREEMENT

New Life Furniture & Recycling is an Enterprising Non Profit Venture operated by the Kootenai Community Centre Society.

The agreement includes the following details:

1. Volunteer agrees to donate approximately \_\_\_\_\_ hours per week or \_\_\_\_\_ hours per month.
2. Volunteer agrees that the Kootenai Community Centre Society, or it's employees or volunteers shall in no way be liable for any claims, loss or injury arising out of, or during their work as a volunteer in the organization.

Signatures:

\_\_\_\_\_  
Volunteer Name

\_\_\_\_\_  
New Life Furniture Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

#### Record of Criminal Offences:

All staff and volunteers are required to undergo a Criminal Record Check – It's fast, free and done at the RCMP station with your picture ID. If you have a past history you may request special consideration, however this may exclude you from being accepted as a volunteer. You will be required to provide a clear Criminal Record Check as part of our application process.